



Halton Children's Trust
Minutes of Executive Group Meeting held on Tuesday 4th May 2010
2.00pm, Municipal Building Widnes

Present:

Gerald Meehan	Strategic Director of Children's Services (Co-Chair)
Nigel Moorhouse	Operational Director, Specialist Services
Jane Lunt	Halton & St Helens PCT
Mark Grady	Children's Trust Principal Officer, HBC
Dympna Edwards	Deputy Director of Public Health, Halton & St Helens PCT
Steve Collett	Chief Officer, Cheshire Probation Area (Co-Chair)
Judith Kirk	Operational Director for Universal Learning, CYPD
Michelle Bradshaw	Halton & St Helens PCT
Diane Sproson	Area Manager, Connexions
Karen Hickey	Children's Trust Partnership Officer (minutes)

Apologies

Ann McIntyre	Operational Director, Business Support and Commissioning
Jackie Burns	Learning & Skills Council, Greater Merseyside
Paula St Aubyn	Divisional Manager, Safeguarding, Quality and Review
Amanda O'Brien	Third Sector Lead Engagement Officer
Dave Howard	Connexions Greater Merseyside
Gareth Jones	Youth Offending Team

In attendance

Jonathan Potter	Divisional Manager, Children's Locality Services Widnes
Steve Eccles	Section Leader, Transport Policy

Item	Action
1.0 Matters Arising No outstanding Matters noted	
2. Decision Making	
2.1 <u>Locality pilot evaluation</u> Jonathan Potter briefed the meeting on the recent evaluation of the Locality Pilot, and highlighted the need to agree next steps in rolling out the pilot across the borough using a multi agency approach. A strategic lead from the Children's Trust Executive Group needs to be identified. The group discussed this and identified Jane Lunt as a potential lead, though this would require support from HBC Children's Policy Team to draft strategy. MG to meet with JL & Jonathan Potter to discuss framework	MG/JL/JP
2.2 NEET Residency DS briefed the group on the report, which highlights issues around how NEET is calculated and how this affects accuracy of NEET levels within the borough. Young people who are educated out of borough are not included in Halton's figures; increasing the proportion of NEET in Halton. To meet with Tony McGee with this report.	GM/DS

	Regarding NEET figures given within Ofsted's report, MG to check with Catherine Johnson why the figure given is 13.2 as oppose to 10.6.	MG
2.3	<p><u>Multi Agency ASD Pathways</u></p> <p>It has been identified that a multi agency pathway is needed for all partners for development of pupils with autistic spectrum disorders and social communication difficulties. The group were asked to note issues regarding CAMHS in report and agree a pathway in principle. This proposal has already been agreed by CAMHS commissioning group, however no funding was identified. Report to be circulated to Executive Group, and re-tabled for next meeting for further discussion. Report also to go to Children's Trust Board meeting, with proposal for adoption of recommendations. JK to forward electronic copy to KH.</p>	KH JK
2.4	<p><u>Children's Trust/HSCB Joint Protocol</u></p> <p>The protocol has recently been revised in light of ASCL Act and Working Together Regulations. Circulated for comments and information. The Executive Group agreed the changes. Protocol to go to Children's Trust Board for sign-off</p>	KH
2.5	<p><u>Business Plans for Children's Trust Board and Executive Group</u></p> <p>Draft business plans have now been drafted for both groups incorporating revised Terms of Reference, and were circulated for comment. . It was suggested both business plans could be combined into one document to cover both groups. The action plans could then be tabled at each meeting as a performance monitoring measure.</p>	MG KH
3.0	Priorities	
3.1	<p><u>SDP Update - Young People are Physically, Emotionally and Sexually Healthy</u></p> <p>Report was submitted to Children's Trust Board on 8th April, which will be circulated with the minutes. A Joint Commissioning day is planned for 7th May. The following 4 key priorities have been identified:</p> <ul style="list-style-type: none"> • Pupil Referral Provision • Breastfeeding • Alcohol • Localities <p>Commissioning Action Plans will be developed for each priority. Next SDP meeting to take place in 2 weeks. Business plan now complete with spend identified for WNF.</p>	
3.2	<p><u>SDP Update – All Young People are Successful when they Leave School</u></p> <p>MB expressed concerns that the group was in decline, largely due to TC leaving authority. In addition to this no clerical support has been identified and a number of group meetings were cancelled. The Executive group discussed how NEET issues were already being addressed in other groups, eg the ELS SSP Group, 14 – 19 Partnership and NEET Strategy group. It was proposed to bring together groups who are already working in this area and report jointly to Executive, focussing on KPIs. This would serve as an alternative to SDP 2 as a group. The proposal would be for Gerald Meehan to feedback on the 14 – 19 Partnership, Diane Sproson to feedback on the ELS SSP and Simon Clough to feedback on NEET Strategy Group. The Executive Group agreed to this. MB to contact SDP2</p>	MB

	via email to update members on developments, and proposals for change. MG to pull together individual updates into single report for Executive Group	MG
3.3	<p><u>SDP Update – Children and Young People do Well Wherever they Live and Whatever their Needs</u></p> <p>JK expressed reported that similar issues to SDP 2 had developed. Accountability needs to be agreed as to what reporting mechanisms are for key performance indicators, ie which groups are dealing with which priorities, as it has been recognised that there is considerable cross-over between the priorities for both groups. MB will now Co-Chair SDP 3 along with JK and Jennifer John, who will take over the role shortly.</p>	
3.4	<p><u>Child Poverty</u></p> <p>A focus group has been set up by Rob McKenzie as strategy needs to be developed by March 2011. This will interlink with the CYP and should develop into Child and Family poverty as a focus area. This group will report into the Children’s Trust Executive group, JK will take this forward initially and Jennifer John in future.</p>	JK
3.5	<p><u>Arrangements for Overseeing Safeguarding Activity</u></p> <p>NM outlined the report which has been produced in light of revised Working Together guidance, to inform the group of the Children’s Trust/HSCB relationship and also give a current overview of safeguarding arrangements in Halton. Report to go to next Children’s Trust Board meeting. PStA to amend report to refer to job titles rather than names of individuals.</p>	KH PStA
4.0	Information Items	
4.1	<p><u>LTP 3 Presentation</u></p> <p>Steve Eccles presented overview of the draft local transport strategy, with regard to children and young people issues. National transport goals were highlighted, and these will underpin the local plan. Economy, health and urban environment are key issues which transport will impact on. For example issues such as walking/cycling can affect obesity statistics, therefore if accessibility to cycling was included in strategy this could impact positively on figures. Consultation is currently taking place on goals, challenges and opportunities. Next steps will be consultation on Strategy (Summer 2010), and Implementation (Autumn 2010). LTP3 should be complete by March 2011.</p> <p>The following feedback from members was noted:</p> <ul style="list-style-type: none"> • Roads need to be safer in order for take-up of cycling/walking to improve, eg segregated cycle lanes • Need to encourage walking to school, but need to make people feel that their children are safe. Road safety training offered in school but more is needed • Cost of transport is big issue for young people, no integration with neighbouring authorities is also problem. This impacts on employment and training for them. Also safe places for them to park their bikes, not many places available • Safety on transport is issue for young people, they are perceived as perpetrators but actually are most at risk. This needs raising with transport providers so integrated response can be given 	

	<ul style="list-style-type: none"> Public transport schedules don't always fit with shift systems for young people in employment, better planning needed as current system puts impediments on those on lowest incomes 20mph in urban areas needs extending, could be done at policy level 	
4.2	<p><u>Children's Trust Critical Issues</u></p> <p>GM updated group on current issues for the Children's Trust as detailed within the report. The following issues were highlighted:</p> <ul style="list-style-type: none"> A mapping exercise on total spend for Children's Services is required, and AMc will take this forward. Website for Children's Trust - it was agreed that a dedicated site would be most suitable, but linked to LSP Children's Trust questionnaire – the availability of funding which may be dependent on new Government was raised. A question around what should be critical issues for the Trust was suggested Autumn Children's Trust Away Day – KH to circulate list of proposed dates for agreement 	<p>AMc</p> <p>KH/ Alan Graham MG/KH</p> <p>KH</p>
4.3	<p><u>LPSA2 Funding Allocations for NEET</u></p> <p>Simon Cough outlined report and final allocations for funding. The NEET Strategy and action plan sets out 3 key areas of need:</p> <ul style="list-style-type: none"> Prevention Intervention Sustainability <p>Various work highlighted within the report will take place to implement the NEET strategy</p>	
4.4	<p><u>Transforming Community Services (TCS) update</u></p> <p>7 pathways have been identified and are currently awaiting a due diligence exercise. Service specifications will be identified by 21st June. Nationally the Department of Health are considering how to take TCS forward, however this will now be election dependent.</p>	
4.5	<p><u>PCT Prioritisation Processes for 2010/11</u></p> <p>These processes are around funding elements for a key strategic plan. A range of priorities has been identified. Regarding Children's Services, Audiology and Aiming High for Disabled Children funding was secured</p>	
4.6	<p><u>LAA Risk Register</u></p> <p>It has been identified that there is a need to update the Children and Young People key objectives within the LAA Risk Register. MG will undertake this. MG, GM and KH to meet to discuss</p>	<p>MG/GM/KH</p>
4.7	<p><u>Halton School Nursing</u></p> <p>MB updated on the current redesign of the school nursing service. An interim report will come to next Executive Group meeting. New processes will allow more proactive working, enabling universal service delivery to be targeted more appropriately.</p>	<p>MB</p>
4.8	<p><u>Communication Trust</u></p> <p>This project is funded for 3 years, and identifies vulnerable groups which would benefit from communication training. This is a preliminary paper and a more detailed report will follow at the next Executive Group meeting. KH</p>	<p>KH</p>

	to email GJ copy of report, and pass on MB's contact details for obtaining copies of books. Report to go on agenda for next Board meeting	KH
4.9	<u>Multi Agency Auditing Feb 2010</u> NM outlined report on outcomes of multi agency auditing and resulting action plan. The group noted the contents of the report	
4.10	<u>Information Sharing Protocol between CAFCAS and Halton Children's Services in Private Law</u> NM outlined report, which was circulated for information. The group noted the contents of report.	
4.11	<u>Working Together to Safeguard Children – summary guidance</u> Members were asked to note the updated guidance, which will affect all agencies.	
4.12	<u>HSCB Board and Executive Group minutes</u> The minutes were noted by the group	
5.	Date and Time of Next Meeting: Tuesday 15 th June 2010, 2.00pm Marketing Suite, Municipal Building Widnes	